

Colonels' Battalion  
Cadet Handbook



*"Colonels' Pride!"*

24 August 2015

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## **I: History of ROTC**

The Army Reserve Officers' Training Corps (ROTC) as it exists today, began with the signing of the National Defense Act of 1916, on June 3 of that year by President Woodrow Wilson. Military training had been taking place at civilian colleges and universities as early as 1819 but the signing of the National Defense Act brought this training under a single, Federally-controlled entity -- the Reserve Officers' Training Corps (ROTC). Army ROTC is the American military's largest officer generating organization, having commissioned more than a half-million second lieutenants. The first group, of 133, received their commissions in 1919-20. In 1969-70 more than 16,500 Second Lieutenants received their gold bars through Army ROTC -- the largest commissioning cohort ever.

Women were first accepted into Army ROTC in 1972-73. The first group of a 150 females was commissioned in 1975-76. Women traditionally constitute some 20 percent of the corps of cadets and more than 15 percent of the commissionees.

Army ROTC traditionally commissions some 60-70 percent of the Second Lieutenants who join Active Duty, the Army National Guard, and the U.S. Army Reserves. More than half the current active Army General Officers are products of the ROTC system.

All ROTC activities, to include citizenship training offered through Junior ROTC at more than 1350 high schools in all parts

of the country, are commanded by U.S. Army Cadet Command with Headquarters at Fort Knox, KY.

### **ROTC at Eastern Kentucky University**

Military training was first introduced to the old “Central University” in Richmond, Kentucky in 1892. The Reserve Officers’ Training Corps was officially established on the campus of Eastern Kentucky State College in 1936. After successful completion of an inspection by the War Department, they authorized an ROTC unit at the University in February 1936. The ROTC unit at Eastern became the third senior ROTC unit in the State, following units at the University of Kentucky and Western Kentucky State Teachers College. The ROTC Department at Eastern was formed as an Artillery Unit with a total enrollment of 95 cadets. In March of 1936, CPT W.W Ford, Field Artillery, U.S. Army, arrived at Eastern to head the new unit. He was in charge of the program until the arrival of Major Charles W. Gallaher who became the first commander when training began in September of 1936.

Since commissioning the first eleven cadets in 1940, Eastern Kentucky University’s “COLONELS’ BATTALION” ROTC” program has produced over 2050 Second Lieutenants for duty in the Army. Today the “Colonels’ Battalion” continues to stand for Leadership Excellence and the Long Tradition of being one of the best ROTC programs in the Nation.

### **Why Participate in Army ROTC?**

Last Century, the United States was called upon to protect itself and its allies from aggression in two world wars, the Korean Conflict, Vietnam, and the Middle East. In all these cases ROTC graduates made outstanding contributions. Many are senior officers who carry enormous responsibilities. The ROTC program contributes to the security of the United States by the continuous reinforcement of the regular Army, the Army National Guard, and Army Reserves. By including ROTC in your college experiences, you are preparing yourself for service to your nation as well as a civilian career. Cadets may also choose the military profession as a career. In civilian life, your ROTC training will be of great benefit because of the special emphasis on leadership and decision making, which are essential skills for success in any endeavor.

Army ROTC provides valuable leadership skills that will enhance any career field. While the program teaches Army Knowledge and Tactics, it also focuses on leadership development, teambuilding, organization, ethics and professionalism, plus money and material management. This broad base of experience will enhance any degree earned and increase your competitiveness in the job market.

ROTC offers either a full-time career as an Active Duty officer, or a part time career in the Nation Guard or Reserves. The pay is very competitive, benefits are good, and the opportunity

exists for further training and promotion. Contact the Recruiting Operations Officer at (859) 622-1215.

### The Battalion Patch

The Colonels' Battalion patch is a shield shaped item with an arched scroll attached above the shield 2 <sup>15</sup>/<sub>16</sub>" in height and 2 <sup>3</sup>/<sub>8</sub>" in width at its widest point overall, consisting of a white shield edged with a <sup>1</sup>/<sub>8</sub>" maroon border, on a maroon mound below a green area, in base surmounting white clouds edged light blue, overall in the vertical center the maroon silhouette of a frontiersman with a rifle. Attached above the shield a white arched scroll edged with a <sup>1</sup>/<sub>8</sub>" maroon border, inscribed "EASTERN" in maroon letters <sup>5</sup>/<sub>16</sub>" in height. The shoulder sleeve insignia was authorized 25 June 1974.

### The Battalion Crest



A gold metal and enamel device 1 <sup>3</sup>/<sub>16</sub>" in height overall consisting maroon enamel shield on which is a gold color metal and white enamel silhouette of a frontiersman with rifle, standing on gold color metal and white enamel mound within a circular pattern of fifteen white enamel stars. The fifteen stars are representative of Kentucky being incorporated as the 15<sup>th</sup> state. Attached below the shield a maroon segmented scroll inscribed "HONOS" on the dexter segment "OFFICUM" on the center segment and "PATRIA" on the sinister segment in gold color metal letters. "Honor, Officium, Patria" stands for Duty, Honor, Country; the three characteristics that embody EKU

cadets and Army officers. The shoulder loop insignia was authorized 6 June 1974.

### **Army Values**

The Army Values are the very cornerstones of the United States Army. They are more than a system of rules and represent what you need to be, every day, in every action. Army Values form the very identity of the Army, the solid rock upon which everything else stands, especially in combat. Army Values remind us and tell the rest of the world- the civilian government we serve, the nation we protect, even our enemies- who we are and what we stand for. As an Army Officer you are obligated to practice and promote these values at all times and in every situation.

**Loyalty:** Bear true faith and allegiance to the U.S. Constitution, the Army, your unit and fellow Soldiers.

**Duty:** Fulfill your obligations.

**Respect:** Treat people as they should be treated.

**Selfless Service:** Put the welfare of the nation, the Army and your subordinates before your own.

**Honor:** Live up to the Army Values.

**Integrity:** Do what's right; legally and morally.

**Personal Courage:** face fear, danger or adversity (physical or moral).



## **Soldier's Creed**

I am an American Soldier.

I am a warrior and a member of a team.

I serve the people of the United States, and live the Army  
Values.

**I will always place the mission first.**

**I will never accept defeat.**

**I will never quit.**

**I will never leave a fallen comrade.**

I am disciplined, physically and mentally tough, trained and  
proficient in my warrior tasks and drills.

I always maintain my arms, my equipment and myself.

I am an expert and I am a professional.

I stand ready to deploy, engage, and destroy, the enemies of  
the United States of America in close combat.

I am a guardian of freedom and the American way of life.

I am an American Soldier.

## **Cadet Creed**

I am an Army Cadet.

Soon I will take an oath and become an Army Officer  
committed to defending the values, which make this Nation  
great.

Honor is my touchstone.

I understand mission first and people always.

I am the past, the spirit of those warriors who have made the  
final sacrifice.

I am the present, the scholar and apprentice soldier enhancing  
my skills in the science of warfare and the art of leadership.

But above all I am future, the future warrior leader of the  
United States Army. May God give me the compassion and  
judgment to lead and the gallantry in battle to win.

**I WILL DO MY DUTY.**

## **II: Introduction to Military Science**

**Mission of US Army Cadet Command:** The U.S. Army Cadet Command selects, educates, trains, and commissions college students to be officers and leaders of character in the Total Army; instills the values of citizenship, national and community service, personal responsibility, and a sense of accomplishment in high school students.

**The Four Year Program:** Army ROTC is divided into two parts: the basic course and the advanced course.

The basic course encompasses four academic courses and is normally taken during the traditional freshman and sophomore years. Entering ROTC as a first semester freshman designates you as an MS 1. To proceed through the program you must complete ROTC courses in progression. **Basic course cadets incur NO obligation to the Armed Forces.**

The advanced course consists of five courses and are taken normally during the traditional junior and senior year or as a graduate student. Entering into the advanced course, a cadet will start in MSL 301 as an MS 3 and progress through the classes. In addition, cadets must take American Military History, MSL 303, in order to commission and graduate. During the summer between your MS 3 and MS 4 year, cadets attend the Cadet Leader's Course for four weeks in Ft. Knox, KY to further refine and develop leadership and technical skills.

**Commissioning Requirements:** In order to commission a cadet must meet basic course eligibility criteria, complete the advanced course of ROTC, complete Cadet Leaders Course and graduate with a bachelors or graduate degree.

### **Simultaneous Membership Program**

Army Reserve and Army National Guard Soldiers are eligible to participate in the SMP. The SMP allows contracted Cadets to serve as officer trainees under the supervision of commissioned officers in local Guard and Reserve units. Cadets incur E-5 pay for these duties. Cadets who have graduated from basic combat training and advanced individual training are eligible for the GI Bill and GI Bill kicker.

SMP allows a cadet to combine the benefits of service in the National Guard or Army Reserve with ROTC training. The benefits of this program are substantial. Reserve component units receive quality young leaders while the Cadet gains leadership experience and on the job training.

**Non-Scholarship SMP:** SMP Cadets can elect a non-scholarship option at the time of contracting and should be able to compete for active duty after their MS 3 year. Non-Scholarship cadets may be eligible to earn applicable tuition assistance, GI Bill benefits, cadet stipend and drill pay.

**Guaranteed Reserve Forces Duty (GRFD) Option:** GRFD allows cadets interested in serving in the National Guard or Army

Reserve to make a statement of early preference for reserve force duty. If the Cadet is approved for GRFD, they are guaranteed a slot in either the National Guard or Army Reserve. GRFD cadets are eligible to receive a 2 year scholarship that covers 100% tuition or room and board and \$1200 per year for books.

### **Army ROTC Scholarship Program**

The Army ROTC scholarship program is designed to offer financial assistance to highly qualified men and women who are interested in a commission as a Second Lieutenant in the Army. Scholarships are awarded based on merit, achievement and grades; NOT financial need.

Scholarships range from 2-4 years based on a Cadet's graduation date. Scholarships cover 100% tuition plus \$1200 per year for books. In addition, ECU provides a designated room and board scholarship to Cadets who reside on campus.

All contracted Cadets also earn a monthly stipend. The stipend is tax free and covers up to 10 months a year.

- MS 1: \$300
- MS 2: \$350
- MS 3: \$450
- MS 4: \$500

**Contracting Eligibility:** In order to be eligible to contract, Cadets must meet the following requirements:

1. Be a U.S. citizen
2. Be at least 17 years old
3. Have a minimum GPA of 2.5
4. Be under 30 years old
5. Have a minimum ACT/SAT of 19/850
6. Pass the Army Physical Fitness Test
7. Meet Army height/weight requirements
8. Be medically qualified by a DoDMERB physical
9. Able to receive a SECRET security clearance

**Program Requirements:** Cadets are required to attend class, labs and physical training weekly. Additionally Cadets will participate in other Special Military Events over the school year. These events include, but are not limited to the following:

- Leader Development Exercise (LDX)
- EKU Football Games
- EKU Cadet Stakes
- Pershing Rifles Annual Drill Meet
- Homecoming Parade

**Cadet Professional Development Training:** As part of the military science program, Cadets are eligible to attend military schools based on availability and qualification. With the exception of Project GO, Cadets must be contracted in order to attend. These schools can include:

- US Army Airborne School

- Air Assault School
- Northern Warfare School
- Mountain Warfare School
- Cultural Understanding & Language Proficiency
- Cadet Troop Leadership Training
- Drill Cadet Leadership Training
- Project GO

**Army Physical Fitness Test (APFT):** The APFT is used to test your muscular endurance and cardio respiratory fitness. EKU Cadets take an APFT every month with 2 record APFTs each semester. Contracted Cadets who fail the record APFT could face probation or dismissal from the Army ROTC program. The APFT consists of three timed events: push-ups for 2 minutes, sit-ups for 2 minutes and a 2-mile run. To pass the APFT, Soldiers must achieve at least 60pts in each event. Standards are as follows:

#### Push-Up Standard

	17-21		22-26		27-31	
	M	F	M	F	M	F
<b>100pts</b>	71	42	75	46	77	50
<b>60pts</b>	42	19	40	17	39	17

#### Sit-Up Standard

	17-21	22-26	27-31
	M/F	M/F	M/F
<b>100pts</b>	78	80	82
<b>60pts</b>	53	50	45

### 2-Mile Run Standard

	17-21		22-26		27-31	
	M	F	M	F	M	F
100pts	13:00	15:36	13:00	15:36	13:18	15:48
60pts	15:54	18:54	16:36	19:36	17:00	20:30

**The '300' Club:** In order to be eligible to partake in the 300 club, Cadets must have at least a 300 APFT score on a record test. Members of the 300 club are authorized to conduct their own PT on Thursdays, unless they are in a leadership position. Cadets must still attend first and last PT formations.

**Military Science Class APFT Standard:** Each MSL class has a standard that must be met. Failure to meet the standard will result in contracted Cadets having to attend remedial PT on Tuesdays and Fridays. Non-contracted Cadets are not required to attend remedial but their participation is not declined. The class standards are:

- MSL 100- 180 (60pts minimum in each event)
- MSL 200- 240 (70pts minimum in each event)
- MSL 300- 270 (70pts minimum in each event)
- MSL 400- 280 (80pts minimum in each event)



### **III: Cadet Conduct, Policies and Traditions**

This chapter provides guidance for the Colonels Battalion academic policies and Cadet Conduct guidelines, traditions, customs and courtesies that have become a part of Army life and which have been institutionalized in virtually every Army unit. It establishes the standards of conduct expected of an ROTC Cadet and future Army officers. Cadets who anticipate ECU commissioning as officers after graduation should adopt these standards now rather than later and learn to understand the origins and meaning of these.

**Standards of Conduct:** It is the responsibility of all Leaders, Soldiers and Cadets; regardless of rank, who exercise general military authority to conduct on-the-spot corrections to any and all military personnel in any case where the Cadet's conduct violates good order and military discipline. It doesn't matter what unit or the offender is in, or where you are: if you see something wrong, do what you can to fix it in a professional manner.

All Cadets; contracted and non-contracted are subject to University Regulations and can be referred to the office of Student Rights & Responsibilities for violations. Refer to <http://studentrights.eku.edu/student-conduct> for more information.

The student who is an ROTC Cadet must realize that his/her actions, positive or negative, reflect not only themselves but

the entire Corps of Cadets, ROTC and the United States Army. This is especially true with dishonorable conduct.

Advanced course Cadets are expected to set the example of leadership, conduct, and appearance for Basic Course cadets. As the approach graduation and commissioning, Advanced Course cadets will be expected to emulate the standards and practices demonstrated by Army officers. Basic Course Scholarship Cadets will be expected to maintain a higher standard of conduct and appearance than other Basic Course cadets.

Adherence to the Army Values is a cornerstone of being an Officer. It is the duty of each cadet to exhibit the highest standard of personal integrity. The old adage that “an Officer’s Word is his Bond” is the tenet that cadets must adopt. Dishonesty, whether in the classroom or in other cadet activities are grounds for disenrollment from the ROTC program.

Excellent physical fitness is a pre-condition for service as an Army officer. Cadets must establish a personal fitness program now, while they are in college, which will prepare them for the future. Whilst taking the APFT, Cadets should never be satisfied with achieving the minimum standards. Cadets must strive to excellence in EVERY event. Fitness is an individual responsibility. Weekly physical training will provide you with a base of knowledge to develop yourself, but PT excellence is

based on your ability to push yourself. Cadets should develop physical interests outside of ROTC to further develop their athletic skills. These activities can include competitive club sports, individual activities such as hiking or rock climbing or campus athletics.

**Alcohol Use:** The abuse of alcohol is not tolerated in the Colonels' Battalion. This policy applies to all Cadets, civilians and military personnel. The minimal drinking age in the state of Kentucky is 21. All students and faculty on the ECU campus are subject to Kentucky statute and University regulations. The possession or consumption of alcoholic beverages on University property are strictly prohibited. All members of the campus community are expected to follow campus guidelines.

**Grading System:** An ROTC student must achieve at least a 2.5 cumulative Grade Point Average (GPA) at the end of the sophomore year to be considered for enrollment in the Advance Course. While in the Advance Course, he/she must maintain a GPA of 2.00 for all courses to include Military Science. The final grade is announced at the end of the semester. Military Science grades are based upon such elements as: performance tests, written examinations, and evaluations of classroom participation.

**Academic Probation:** Academic probation may be imposed on Advanced Course and Scholarship cadets by the Military Science Department for substandard academic performance.

Cadets whose cumulative GPA, semester GPA, or ROTC course grade falls beneath a 2.00 or who receive an “F” in any class will be placed on academic probation. ROTC Scholarship cadets must maintain a 3.00 GPA in all Military Science Courses and must maintain 2.5 cumulative GPA. Cadets placed on probation will be notified in writing and will have their course work monitored by their Military Science Advisor.

**Study Hall:** Cadets not meeting the GPA requirements will be required to attend a mandatory study hall and sign in with an approved authority. Cadets are authorized to gain time credit for study in the following locations: *Locations and approving authority will be announced at the start of each semester.*

The following guidelines dictate the minimum recorded hours that are required WEEKLY:

- 3.0-3.5: 1.5 hrs.
- 2.5-2.9: 2 hrs.
- 2.0-2.4: 2.5 hrs.
- 2.0 or below: 3 hrs.

**Colonels’ Honor Board:** Honor provides the “moral compass” for character and personal conduct in the Army. Army Values are held together with honor. It is the goal of ROTC to develop leaders who demonstrate the values an Army officer should possess. Failure to meet the requisite of proper character and personal conduct will result in disciplinary actions

recommended by the ROTC Honor Board or the PMS and can include disenrollment from the ROTC program.

- The Honor Board is made up of an honor committee. The honor committee is designated to review cases that are possible violations of the Army Values and/or Army ROTC regulations.
- Any cadet may be brought to the board for review by the PMS, the cadet's instructor or CDT Battalion Commander. Cadets may recommend that their peers be reviewed; however the CDT Battalion Commander, with the consent of the PMS is the only cadet who may order a review.
- The board will consist of six members, and an executive officer, which will be the Presiding Officer of the Board. The Presiding Officer of the Board has no vote, merely presides to address procedural matters. The Presiding Officer is also charged with choosing the members of the board. The board will consist of three members of the senior class who are to be chosen randomly, two members from the respondent's year group. In addition to these five non-permanent members the adjutant is also a voting member of the board and will be charged with recording the proceedings. One member of the ROTC cadre must be present during a board, but holds no voting authority.
- The respondent is authorized an advisor. The advisor may be a member of the senior class and should be

chosen by the respondent. The advisor should be familiar with the rules of the committee and the procedure they follow so that they may adequately counsel the respondent.

- There is no prosecution or defense. The charges must be read aloud during the hearing. The respondent and the committee members may ask questions during the hearing. Witnesses may be called with the approval of the Presiding Officer.
- A majority of the Honor Committee must agree in order to return a ruling if “Found in Violation”. With any ruling when the respondent is found in violation, the committee must recommend actions that should be taken.

**Executive Appeals Counsel:** The Executive Appeals Counsel will be made up of no less than two and no more than four Cadets. The Counsel will conduct hearings in the same manner as the Honor Board but will consider the findings of the first hearing when making a ruling. The PMS may exercise ‘discretion’ and override verdicts of ‘Found in Violation’, but not verdicts of ‘Found Not in Violation.’

**Forms of Punishment:** Punishments outlined in this document are the only ones authorized, however, the PMS can override any punishment, if deemed inappropriate.

- The Board may recommend in severe cases that the cadet be placed on administrative leave. While on

administrative leave the Cadet will not receive pay or a loss of a certain percentage of stipend for that pay period.

- The Cadet may be referred to the Office of Student Rights & Responsibilities for disciplinary action.
- The Cadet may be required to attend make-up training during off-duty hours.
- The Cadet may be demoted in rank or position.
- The Cadet may be required to submit a written report about the incident in question.
- The Cadet may be required to submit a written essay explaining the deficiency and why it can promote negative attributes in a leader.
- The Cadet may be put on probation with a result of dismissal for any further negative behavior.
- The Board may recommend to the PMS that the Cadet lose accessions points.
- When the Board determines that there is no other option they may recommend that the Cadet be disenrolled from the program.

**Inappropriate Relationships:** Relationships that create undue influence within the Corps of Cadets are strictly prohibited. Cadets and Cadre are prohibited from having anything but a professional relationship.

**Sexual Harassment & Sexual Assault:** There is Zero tolerance for Sexual Harassment or Assault in the Colonels' Battalion,

Eastern Kentucky University and in the Army. Violations will be dealt within the parameters of US Code Title IX and University Guidelines.

**Military Courtesies:** Courtesy is visible evidence of respect for designated authority and consideration of others. Courtesy among members of the Armed Forces is indispensable to discipline and respect to superiors will extend in all occasions. All ROTC cadets must consider this concept as an obligation to military service.

The most common courtesy in the Armed Forces is the use of the words “Sir” and “Ma’am”. These terms are used when addressing a superior, either cadre officer, cadet officer or civilian employee (Department of the Army and ECU staff). Cadets must begin now the practice of using these two words when addressing a superior so that when they are commissioned they will transition easily into the army. When addressing an officer, the individual’s rank should precede his last name. For example; “Good Morning Lieutenant Davis”.

When a cadet addresses a cadre or cadet noncommissioned officer (NCO), the language is very similar to officers. For example, when addressing Master Sergeant Keene you should say, “Good Morning Sergeant Keene”. The same basic format also follows for questions. If an Officer or NCO asks you a question you should end all your answers or remarks with, “Yes, Sir/No, Sir” or “Yes, Sergeant/No, Sergeant”.



Standing, when talking to a superior or when being addressed by a superior, is another common courtesy. Proper courtesy dictates that the subordinate rise and stand at the position of attention or parade rest. When a superior enters the rooms, all junior to him (either in rank or position) should stand. The first person to see the senior officer enter the room will call everyone else to attention or at ease depending whether it is an Officer or NCO. Everyone remains at that position until told to carry on. Frequent entering and exiting of the room by cadre means that it is not necessary but initially is important.

Saluting, more than any other courtesy is the trademark of the military profession. It is both a greeting and an expression of mutual respect. Rendering a salute does not mean that you are inferior. Instead, it reflects great pride in your profession and respect for those who are senior to you in rank or position and experience. Below is a list of Do's and Don'ts of saluting.

Render the salute when:

- Meeting a Cadet or cadre officer outdoors in uniform
- If you are indoors and reporting to an officer the following procedure will be followed:
  - o Knock on the door and once told to enter approach their desk and render a hand salute.
  - o State your name, rank and business.
  - o Hold your salute until it's returned.

- If told to sit, say “Thank You Sir/Ma’am/Sergeant.”
- When business is completed, rise up, render a salute and state the motto, wait for them to return the salute, then execute the proper facing movement closest to the door and walk a direct route out of the room.
- When approaching an officer outdoors for conversation; halt two steps from him/her and render a salute, wait for a return and then kindly ask for a moment of their time.

Do not render a salute when:

- In a classroom
- Outdoors while receiving a block of instruction
- A member of a formation, except when in command of the formation
- On a detail, under direct command
- If your hands are full, but still acknowledge the officer
- Driving a vehicle

The actions of military personnel will reflect respect to both the National Anthem and the National Colors whether the Soldier is on or off duty. When in uniform and not in formation, face the flag (or music), stand at attention, salute until the last note of the music is sounded. When not in uniform, stand at attention

(remove headgear, if any, with right hand) and place the right hand over the heart.

Motto and responses associated with the exchange of salutes have a long military tradition. They are used like a challenge and password to provide quick recognition of an assigned individual's unit and to build esprit de corps among the associated membership of that organization. The Colonels' Battalion motto is "Colonels' Pride!" When saluting an officer or Cadet officer sound off with "This we'll defend!" The officer will respond with "Colonels' Pride!"

Social Courtesies are also an important part of the military officer's life. As ROTC cadets, you will be invited to official and unofficial social function. The official social function is the annual Military Ball. As the general rule, attendance at these events is mandatory. If any cadet cannot attend, arrangements must be made to inform the chain-of-command.

**Promotion and Demotion of Cadets:** Rank promotion in the ROTC program is based on performance as well as the Military Science class level that has been completed by the cadet. Promotion will be dictated by the PMS. Enlisted ranks are reserved for MSI-III's. Officer ranks are reserved for advanced course Cadets. Sometimes this rule can be broken if there is no MSIV to fill the slot. An MSII or III will be chosen based solely on performance and grades. Demotion is based on performance

and the violation of regulations. The honor board and the PMS will decide demotion of rank.

**Colonels' Poker Chip:** As a method of rewarding Cadets who support special events or contribute extra to the program, Cadre may award Colonels' Poker Chips throughout the academic year. Poker Chips can be turned in to the appropriate Cadre and allow for one excused absence from a non-essential PT session or ROTC class. The Cadre will deem a class/PT essential at the time the poker chip is turned in. Cadets must turn in the poker chip PRIOR to the event, not after.

**Merit & Demerit System:** During the course of the school year, Cadets will have the opportunity to accumulate merits and demerits that will help determine a Cadet's campus evaluation and standing in the program. The system is based on the Cadet's participation/attendance/involvement at training events and other activities both in and out of the ROTC department. The merit system serves as a means to capture and document outstanding or poor performance throughout the MS year and convert those observations into operable data. In this way, Cadets can more fairly be compared to their peers with a 'whole person' approach to Cadet evaluation. A Cadet's overall performance within the program may serve as part of the basis for determining his/her position on the Outcome Metrics List (OML), accessions, specialty schools, promotions, Distinguished Military Student (DMS) selection and Battalion duty assignment.

The program applies to ALL Cadets; both contracted and non-contracted beyond the MSL 101 level, and the integrity of the program will be monitored by the PMS and SMI. Members of the cadre and Cadet Chain of command holding grades of 1SG or above may assess merits and demerits. However, MS IIIs assigned to duty positions may recommend to the first MS IV in their chain of command to assess merits/demerits.

Assessments will be made according to the following categories throughout the year. In some cases, special weight may be given to a particular category in order to properly and accurately reflect the merit or demerit.

<i>Merit</i>	<i>Points</i>	<i>Code</i>
100% PT Attendance (Weekly)	5	A
LDX Participation	10	B
100% Club Meeting (Monthly)	5	C
Club Event Participation	4	D
Recruiting Event	4	E
Recruit Referral	3	F
Record APFT above 270	12	G
Football Game Support	4	H
Special Detail Volunteer	3	I
Positive Spot Report	3	J
Post-Recovery Support	2-6	K
<i>Demerit</i>	<i>Points</i>	<i>Code</i>
Absent from PT (Unexcused)	5	1
Late to PT	2	2

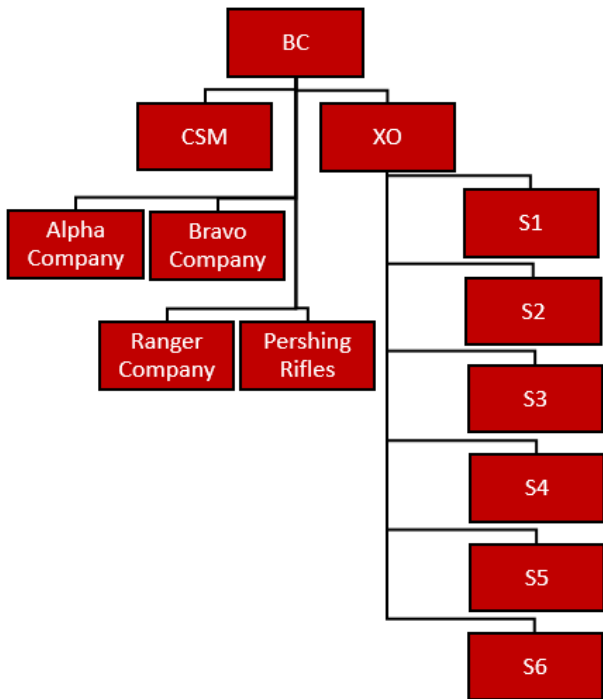
Special Duty No Show	5	3
Class Absence (Unexcused)	4	4
Lab Absence (Unexcused)	4	5
Improper Uniform	2	6
Improper Military Courtesy	1	7
Late for Movement	2	8
Failure to Follow Instructions	5	9
Negative Spot Report	3	10

**Extra-Curricular Merit:** At the end of each semester, Cadets will be awarded additional merits for participation in extracurricular activities. These will be verified through the cadre and Cadet chain of command to ensure the student files are accurate.

<i>Activity</i>	<i>Points</i>	<i>Code</i>
Student Organization	10	L
Leader of Student Organization	20	M
Varsity Athletics	20	N
Intramural Athletics	15	O
Employment @ 20 hrs/wk	10	P

In the situation where a Cadet (contracted or non-contracted) reaches a merit/demerit balance of -20, they will automatically be referred to the Cadet Honor Board.

#### IV: Colonels' Battalion Organization and Duties



*Corps of Cadets Organization*

**Battalion Staff:** The Corps of Cadets is the body of Cadets organized to facilitate Cadet involvement and participation in the training and operations of the Colonels' Battalion. This organization provides cadets with practical leadership opportunities to enhance their overall professional development. In general, the cadet battalion is responsible for leadership laboratories, physical training, FTX's, cadet social activities, and a wide variety of special projects. Officers for the corps generally come from the senior class. Non-commissioned officers can come from any class, but normally come from the junior and senior classes.

**Battalion Commander:** The BC holds the rank of Cadet Lieutenant Colonel and is the highest ranking Cadet in the battalion. The BC has the responsibility for the health, welfare, training, and discipline of the battalion. The BC is responsible for all cadet activity, interfacing with the PMS and cadre to organize, direct and supervise the cadet battalion staff and company commanders. In addition, the BC represents the cadet battalion in greeting and briefing distinguished visitors. The BC may task any member of the cadet battalion to conduct special projects as required. The BC is assisted in performing command functions, by the staff. The BC may, with the approval of the PMS, reassign members of the staff or cadet companies; however, recommendations for such actions must be fully justified. Specific duties can include but are not limited to:

- Create a cohesive Corps of Cadets.



- Ensure smooth operation and training of the Battalion.
- Ensure that all subordinate leaders and staff members in the battalion are performing their jobs adequately.
- Supervise the Companies.
- Counsel Cadets when needed.
- Motivate or discipline members as needed.
- Receive training objective and missions for semester.
- Coordinate with S3 to develop and supervise a training schedule for the semester.
- Properly and efficiently use and supervise subordinates.
- Promote effective time management.
- Organize, control, and guide battalion to accomplish its missions.

**Executive Officer:** The XO holds the rank of Cadet Major and serves as second-in-command and principal assistant to the BC. They are the coordinator and supervisor of the activities of the battalion staff. Specific responsibilities include:

- Assisting the BC in any way necessary in the completion of his/her duties.
- Assuming command of the battalion in the absence of the BC.
- Coordinating and running the battalion staff; running training meeting, IPR's and AAR's.

- Supervising training in labs to ensure that objectives are being met.
- Keeping subordinate leaders informed of requirements and changes.
- Informing MSIV advisor of any problems in safety, supply, or transportation.
- Briefing progress of staff members so BC is kept well informed.
- Helping battalion staff in any of their duties. Acting as a liaison between the BC, the Staff, and the subordinate unit leaders.
- Acting as the Battalion Safety Officer.
- Presiding Officer of Honor Board.

**Command Sergeant Major:** The CSM holds the Cadet Rank of Command Sergeant Major and is a hand selected MS III. They are the most senior enlisted Cadet and has the responsibilities for the following:

- Oversees all cadet formations, including PT, Lab, cadet functions, and FTX's.
- Provides advice and recommendations to the BC and Staff members in matters pertaining to Cadet personnel.
- Responsible for flag and parking details, using company 1SG's.
- Counseling cadets who fail to meet the standards of conduct and appearance set by the battalion.
- Monitoring discipline, conduct attendance and appearance of Cadets within the corps.

- Keeping the BC informed of the status of the Battalion.
- Coordinate with BC when any detail is needed for tasks that need to be accomplished.
- Serves as Presiding Officer of any Honor Board.

**Battalion S1 (Adjutant Officer):** The Cadet S1 holds the rank of Cadet Captain and is the principle staff officer responsible for the administration and management of individuals in the program. The Cadet S1 advises other staff officers and assists them in handling personal matters. The Cadet S1's responsibilities include attendance, awards, record keeping, and other administrative functions. Other responsibilities include:

- Assisting the BC with administrative activities and in training as needed.
- Formulating and keeping a current cadet and cadre telephone list each semester.
- Serving as the master of ceremony at the Awards Ceremony, Dining-in, and Military Ball.
- Assisting BC in any area that he/she deems important.
- Overall responsible for recording PT attendance and accountability. An attendance roster for each week is due to the BC, XO, CSM, and CC, the following Monday of the prior week.
- Maintain the Merit and Demerit Database.
- Post a merit/demerit listing weekly in the Cadet hall.

- Maintaining all individual records, PT records, and Awards.

**Battalion S2 (Recruiting Operations):** The S2 will coordinate, control, and manage all recruiting activities within the battalion. He or she works closely with the ROO, PMS, SMI, Battalion S5, and BC in getting input from them for recruiting and retention strategies. The S2 has primary responsibility for the Cadet Sponsorship Program and is also responsible for developing plans, strategies, and procedures pertaining to student recruitment and retention within the battalion. Specific responsibilities include:

- Primary Cadet responsible for maintaining social media pages
- Responsible for Cadet Mentor Program
- Develop plans, strategies, and procedures pertaining to student recruitment and retention within the battalion.
- Coordinate, control and manage all recruiting activities within the battalion.
- Assist in the organization of any community events.

**Battalion S3 (Operations and Training):** The Cadets S3 holds the rank of Cadet Major and is the principle staff officer responsible for matter pertaining to organization, training, and primary mission operations. The cadet S3 also assists other staff members in the preparation and conduct of training during labs, all training and operations, and planning the fall and

Spring FTX's in coordination with the BC and Cadre. Specific responsibilities include:

- Planning FTX's organization and training as directed by the BC.
- Creating directives, plans, and orders on what type of training will occur.
- Preparing, estimating, and recommending to the BC actions or decisions for the accomplishment of a training mission.
- Ensuring training aids, transportation, and training sites are all provided.
- Preparing Battalion Training Schedules and Training Calendars based on guidance from the cadre Training Officer.
- Creating necessary memorandums of instruction for training.
- Planning of the Cadet Stakes.
- Planning necessary training rehearsals.
- Assigning tasks to various members of the battalion during training in events.
- Ensuring that all planned training events are planned and executed.

**Battalion S4 (Logistics):** The Cadet S4 holds the rank of Cadet Captain and is the principal staff officer responsible for matter pertaining to the logistical support of the battalion. He/she coordinates and supervises all aspects of supply and equipment needs of the battalion. Specific responsibilities include:

- Providing the battalion with logistical support.
- Coordinating and supervising all aspects of supply and individual and equipment needs of the battalion.
- Providing each company with supply needs on an individual basis.
- Assisting the supply technician with the functions of supply.
- Coordinating supply requests from battalion with the supply technician.
- Coordinating supply needs for all FTX's and scheduled events.
- Working closely with the supply technician to ensure all requirements are completed.
- Hand receipts are required to fill out whenever property or durable items are issued from supply or an individual.

**Battalion S5/S6 (Public Relations/Technical):** The Cadet S5 will be responsible for and work hand-in-hand with the Cadre, S2 and ROO in the areas of advertising, marketing, scholarship, campaigns, Basic Camp Recruitment, and high school recruiting activities. He/She will ensure that ROTC activities are published and advertised across campus and within the community. The Cadet S5 is also tasked with the responsibility of publicizing cadet battalion functions via Hometown News Releases. He/she works closely with the Cadre, BC, Ranger Company Commander, Ranger Team Commander, and Pershing Rifles' to get information for publication. Specific duties include:

- Working with the ECU S2 in the areas of marketing, advertising, and publicity.
- Advertising all ROTC events.
- Organizing community events.
- Establishing working relationship with campus contacts and makes a list of necessary contacts for other staff members and incoming PAO.
- Manage Hometown News Release program for cadets graduating, receiving scholarships, or any other special occasion.
- Maintaining contact with "Eastern Progress."
- Organizing Web page for cadets.
- Alternate Cadet responsible for managing social media.
- Maintain the annual photo album in the conference room.

## **V: ROTC Functions & Ceremonies**

The purpose of ROTC Functions and Ceremonies is to build unit cohesion, sense of purpose and esprit de' corps among the members of the Colonels' Battalion. These events additionally give advanced course cadets the opportunity to develop their skills in planning and resourcing events.

**Colonels' Challenge:** The Colonels' Challenge is conducted the week prior to classes starting every fall. The purpose of this event is to recruit the best qualified individuals and develop the core of the freshman MS class.

**Battalion Patching Ceremony:** Each fall new Cadets will earn their unit patch by demonstrating their ability to meet the requirements of the Army ROTC program. To be eligible to participate in the patching ceremony new Cadets must be academically eligible, meet the requirements of physical training and be in good standing with the battalion.

**Welcome Back Ceremony:** EKU Army ROTC and the EKU Office of Military and Veterans Affairs hosts a joint picnic each year at the beginning of the fall semester. Cadets are recognized for their performance over the summer and the Cadet Chain of Command is introduced.

**Homecoming Activities:** The ROTC department at EKU annually supports homecoming weekend events. Cadets and cadre



support key events and can include: Homecoming Parade, Homecoming 5k run and the Homecoming football game.

**Veteran's Day Activities:** Each year the battalion hosts and supports numerous Veteran's Day related events. Typical events include the Veteran's Day football game, re-dedication of the Veterans memorial on campus and others.

**9/11 Ceremony:** The Department of Justice & Safety, Army ROTC and the military and Veterans Affairs office host the 9/11 ceremony every year. The day begins with a 9/11 remembrance ceremony and ends with a stair climb in Keene Hall. Participants climb the stairwell an equal number of times to represent the stairs climbed by the first responders at the World Trade Center. Cadets also provide an armed guard while a piece of the World Trade Center is out for display on campus.

**Cadet Stakes:** Each fall the ROTC program hosts a regional JROTC Raider competition on the campus. The competition takes a full day to complete and includes various team based events such as land navigation, physical training, mystery event, one-rope bridge and others.

**Dining-In:** Each fall the Battalion holds a Dining In for members of the unit. It is an internal social function designed to foster camaraderie and esprit de corps.

**Drill Meet:** Each spring the ROTC program hosts a regional JROTC Drill & Color Guard competition. The competition takes a full day and includes armed & unarmed drill and exhibition drill as well as a color guard competition and numerous other drill & ceremony tests.

**Military Ball (Dining Out):** The military ball is the social event of the year where Cadets can bring dates for a formal dinner and dancing. This event is mandatory and only the PMS holds the authority to excuse Cadets.

**Leader Development Exercise:** The ROTC Cadet and cadre staff conduct a Leader Development Exercise (LDX) every semester. LDXs are two thru four days in length and cover such skills such as small unit operations, platoon operations, patrolling, land navigation, critical thinking and technical training.

**Awards Ceremony:** The battalion will host an awards ceremony every spring at the end of the semester. During the ceremony Cadets will be awarded various military and fraternal awards for their dedication and accomplishments over the year.

**Commissioning:** Army ROTC conducts commissioning ceremonies traditionally at the conclusion of the fall and spring semesters. All Cadets are expected to attend these events.

**Commencement:** Key members of the cadre and Corps of Cadets support the Commencement ceremony in the fall and spring.

**Turkey Bowl:** Each year during the week of Thanksgiving, Cadets will participate in the Turkey Bowl. The Turkey Bowl is an annual football game between MSL classes. The winner of the basic course game and the advanced course game will play each other for overall winner.

**Colonels' Games:** The final PT session in the spring semester is multiple events chosen by the ROTC cadre. The purpose of the Games is to promote camaraderie, esprit de corps and a sense of pride within individual MSL classes.

## **VI: Uniform & Appearance Standards**

**General Appearance:** The Army is a Uniformed Service. Therefore, a neat and well-groomed appearance by a Cadet is fundamental to the Army and contributes to building the pride and esprit de' corps to an effective military force. It is the responsibility of each cadet to present a neat and soldierly appearance and to take pride his or her appearance at all times. The uniform will be worn as directed by cadre IAW with AR 670-1 and Cadet Command Regulation 670-1.

While absolute uniformity cannot be expected; personnel must project a military image that leaves no doubt that they live by a common standard and are responsible for military order and discipline. Hands in pockets or poorly fitted, faded and improperly worn uniforms do not present a soldierly appearance. The wearing of wireless Bluetooth devices while in uniform is prohibited, except while driving a POV. While walking in uniform Cadets will not eat, text message, smoke, listen to music or talk on cell phones—mental alertness is key to survival in combat; make it a life habit.

Cadets will abide by all uniform regulations listed in AR 670-1 and present an appearance in line with DA PAM 670-1.

**Personal Appearance:** Many hairstyles are acceptable in the Army, so long as the cadet's hair is kept in a neat and clean matter. The acceptability of the style will be judged solely by

the criteria described below. Extreme of fad style haircuts are not acceptable. If dyes, tints, or bleaches are used, colors must be natural to human hair. Styles or hair texture for the different ethnic groups, and these differences affect the length and bulk of hair as well as the style worn by each cadet. Haircuts, without reference to style, will conform to the following standards:

- **Males:** The hair on top of the head will be neatly groomed. The length and bulk of the hair will not be excessive or present a ragged, unkempt, or extreme appearance. Hair will present a tapered appearance and when combed will not fall over the ears, eyebrows, or touch the back of the collar, except for the closely cut hair at the base of the neck. The block cut fullness in the back is permitted in moderate degrees as long as the tapered look is maintained. In all cases, the bulk or length will not interfere with the uniform; the hair on top of the head will not exceed 3". Sideburns will be neatly trimmed. The base will not be flared and will be clean-shaven. Sideburns will not extend below the lowest part of the ear. The face will be cleanly shaven. Mustaches are permitted. If worn then it must be well tapered, and not extend below the corners of the mouth. No part of the mustache will hang over the top lip.
- **Females:** Hair will be neatly groomed. The length and bulk of the hair will not be excessive or present a ragged, unkempt, or extreme appearance. Hair will not fall over the eyebrows or extend below the bottom edge of the

collar. Hairstyles will not interfere with proper wearing of headgear or protective masks. Females who choose to wear hair holding ornaments (barrettes, pins, bands, etc.) will ensure that the ornaments are unadorned and plain. They will be transparent or similar to the hair color and will be placed inconspicuously. Beads and similar items are not authorized. Females are allowed to have their hair in a ponytail during physical training unless it would be a safety hazard.

- **Cosmetics:** Female Cadets are authorized to wear cosmetics applied conservatively and in good taste. Exaggerated or faddish cosmetic styles are inappropriate with the uniform and will not be worn. Extreme shades of lipstick and nail polish such as purple, gold, blue, and white will not be worn.
- **Earrings:** Female Cadets are authorized to optionally wear screw-on, clip-on, or post-type earrings with dress uniform. Earrings will not be worn with the ACU or PT uniform. Authorized earrings will not exceed 6mm or 1/4in in diameter. They will be gold, silver, or white pearl; unadorned and spherical. When worn, earrings will fit snugly against the ear and will be worn as a matching pair with only one earring per ear. The band connecting non-pierced earrings may extend slightly below the ear lobe.
- **Jewelry:** The wearing of a wrist watch, wrist identification bracelet (KIA/MIA/Medical), and not more than two rings (wedding set is considered one ring) is authorized with Army uniforms unless prohibited for safety of health

reason as long as the style is conservative and in good taste. No jewelry, watch chains, or similar items, to include pens and pencils, will appear exposed on uniforms.

Authorized exceptions are a conservative tie tack or tie clasp, which may be worn with the black four-in-hand necktie. Religious articles and jewelry that are not visible or apparent may be worn.

- **Tattoos:** Tattoos deemed racist, sexist, offensive or indecent are not authorized. Tattoos above the collar and below the wrist are not authorized.
- **Body Piercings:** No attaching, affixing, or displaying objects, articles, jewelry or ornamentation to or through the skin while in uniform, in civilian clothes while in duty, or in civilian clothes off duty on any military installation (Begley is a Military Installation) or other places under military control except for earrings for females as outlined in AR 670-1.
- **Improved Physical Fitness Uniform (IPFU):** The IPFU may be worn on and off duty when engaged in physical training. The IPFU can be mixed with civilian clothes when on personal time, but during formation the IPFU will be worn in full.

**Uniform Issue & Accountability:** ROTC cadets may pick up their uniforms, insignia and all other required equipment from the Military Science Department Supply Room (Down Stairs Begley). Uniform issue takes place during Colonels' Challenge as well as the first few weeks of school. Although uniforms can be

picked up at any time during the school year, it would be wise to obtain your equipment early, as the supply room becomes busy as the year goes on. Before cadets can draw equipment, they must pay a \$25.00 security deposit to the supply technician. The payment can take the form of either a check or cash.

Uniforms and equipment are issued on an as-needed basis to Cadets. Advanced course cadets receive a full issue of uniforms and field equipment, contracted basic course Cadets receive a uniform and basic field gear issue, non-contracted Cadets are not issued any uniforms or equipment unless as part of a special issue designated by the PMS. Cadets who participate on special teams and activities will be issued the equipment necessary. Cadets who are members of the National Guard or Army Reserve will not be issued uniforms or field equipment.

The supply technician and S4 will establish a supply record for each cadet, which lists all items issued by the Military Science Program. Cadets will be required to sign for all items, indicating their acceptance of full financial responsibility for the uniforms and other military items. Uniforms and issued military equipment which is lost or damaged due to the Cadet's fault or neglect will be replaced at the Cadets expense. Upon discovery of any loss, please contact a cadre member or the supply technician ASAP. The supply technician will instruct the cadet on how to pay for the missing or damaged items. The U.S. Army



will replace uniforms and equipment if it is found that the Cadet is not at fault.

**Uniform & Equipment Turn-in:** Each Cadet is responsible for returning the uniforms and equipment issued to him in the condition it was issued. The supply technician will not accept dirty equipment. Cadets who fail to return their uniforms or equipment will have their grades withheld by the university. The encumbrance will not be lifted until the account is clear.

**Guidelines for Wear of the Uniform:** The uniform of the day will be worn in its entirety for the duration of the duty day (0900-1700). Cadets who participate in classes where the wear of the uniform would limit their ability to complete the class to standard are allowed to change out of uniform for that class. Unless specifically instructed all Cadets will wear the Army Combat Uniform (ACU) on Thursdays and the Army Service Uniform (ASU) on Tuesdays. When conducting official business on the ROTC floor, Cadets are expected to be uniform. Cadets wearing civilian attire on the ROTC floor will present a neat and orderly appearance. Distracting clothing to include cut of shirts and short shorts are not authorized on the floor.

Coat, shirt collar, pocket flaps, and shirt cuffs will be buttoned and zipped at all times (except color on short sleeve Class B uniform). All non-subdued brass/metal insignia will be will be shined and polished. Dress shoes will be shined and edge

dressing applied. ACU boots will be cleaned when necessary and mud removed from the soles.

The IPFU level will be designated by the CSM. He/she will make an announcement when to upgrade or downgrade the uniform. The IPFU is worn with white athletic socks. The socks must sit above the ankle bone and have no visible logos. Additionally; Cadets are authorized to wear black or grey spandex under the PT shorts. They must have no logos or markings and end above the knee.

- Summer IPFU: Short sleeve t-shirt, shorts, PT belt
- Fall/Spring IPFU: Summer IPFU + the IPFU Jacket.
- Winter IPFU: Summer IPFU + Fall IPFU + IPFU Jacket, gloves and PT cap.

**Uniform Responsibilities:** All Cadets are charged with the enforcement of these regulations. They will make on-the-spot corrections of any Cadet seen wearing the uniform improperly. Every Cadet should remember they are conspicuous when in uniform. For this reason and as a matter of Cadet/Army pride, they should present a neat and credible appearance and conduct themselves so as to bring credit on the university, Corps of Cadets, and themselves. It is the Cadet's responsibility for maintenance, care and cleaning of uniform.

**Army Combat Uniform (ACU):** The ACU is worn with sleeves down. The ACU is never to be starched or pressed. All Cadets will wear the US Army Cadet Command patch on their left arm,

centered on the pocket. Combat veterans are authorized to wear an authorized combat patch on their right arm. Cadets who have earned the Colonels' Battalion patch will wear it on their right arm, centered on the pocket. Senior ROTC programs have been authorized by the Department of the Army to wear Institute of Heraldry authorized unit patches on the right arm, while serving in the program. While wearing the ACU Cadets will wear an ACU patrol cap, tan t-shirt, tan belt, black/green/tan authorized boot socks and tan combat boots. Cadets will wear their authorized rank patch on their chest and a pin-on rank on their patrol cap. Cadets will ensure that they wear a nametape on both their jacket and cap. Cadets authorized the wear on specialty badges will wear them in accordance with AR 670-1.

Cadets may carry backpacks while in the ACU over their shoulder as long as the bag is black or the same camouflage as the uniform and have no logos. See-through and mesh bags are not authorized. If bags are hand carried the color is of no importance.

The Patrol Cap (PC) is worn straight on the head so that the cap band creates a straight line around the head. No hair should be visible on the forehead. Cadets will use a subdued rank on their PC. Nametapes will be worn on the back of the PC.

- Ranks are worn centered on the chest.
- Name tapes are worn on the right side.
- “US Army” tape will be worn on the left side.
- Army Skill Badges are worn 1/8” above the “US Army” tape.
- Cadet Command patch is worn on the lower portion of the left pocket.
- EKU patch is worn on the lower portion of the right pocket.
- The US Flag is worn on the upper flap of the right pocket.
- Tabs are worn on the upper portion of the left pocket.



Additionally; ACU pants will be bloused in or on the boots. Pants may be tucked in or tied off no lower than the 3rd eyelet of the boot. Blousing bands may also be used.

**Army Service Uniform (ASU):** The ASU is rooted in tradition. In March 1778, a Congressional resolution directed General George Washington to prescribe a service uniform. The resolution "authorized and directed the Commander in Chief, according to circumstances of supplies of Clothing, to fix and prescribe the uniform, as well with regard to color and facings as the cut of fashion of the Clothes to be worn by the troops of the respective States and regiments."

General Washington issued a general order October 1779 "prescribing blue coats with differing facings for the various state troops, artillery, artillery artificers and light dragoons. The Adjutant & Inspector General's Office, March 27, 1821 established "Dark blue is the National colour. When a different one is not expressly prescribed, all uniform coats, whether for officers or enlisted men, will be of that colour."

The blue uniform is part of our bloodline. It links today's warriors to their heritage and connects them to warriors past. In addition to connecting to our tradition, the adoption of the new Army Service Uniform consolidates our service uniforms reflecting utility, simplicity and quality. Streamlining our service uniforms reduces the clothing burden on Soldiers and provides

our world-class Soldiers with world-class uniform that honors them, their service and Army heritage.

The ASU consists of the black beret with US Army flash and insignia, the dark blue Coat, light blue pants, white long sleeve or short sleeve shirt, white undershirt, black necktie, black belt with gold buckle, black dress shoes and black dress socks. Females are authorized the light blue skirt as well.

**Male ASU Wear & Appearance:** The male ASU includes the light blue trousers and dark blue coat. When wearing the coat a black four-in-hand necktie will be worn with the white long or short sleeve shirt. If the ASU is worn after retreat (1800) a black bow tie will be worn in place of the necktie. When worn with the bow tie the ASU constitutes a formal uniform and corresponds to a civilian tuxedo. After retreat headgear is not required.

**Female ASU Wear & Appearance:** The female ASU includes the light blue trousers or light blue skirt and dark blue coat. If wearing the skirt, females will wear sheer stockings with their oxfords. When wearing the coat a black neck tab will be worn. Female Cadets are authorized to wear formal evening gowns to the annual military ball in place of the ASU. For the annual Dining In female Cadets will wear the ASU. After retreat headgear is not required.

Refer to Cadet Command Regulation (CCR) 670-1 and DA PAM 670-1 for appropriate placement of insignia and accoutrements.

Cadets may also refer to the Cadet Uniform Guide for more information.

## VII: Army Officer Branches

**Air Defense Artillery Officer-** The role of an Air Defense Artillery Officer is to be a leader in operations specific to the Air Defense Artillery Branch and to be an expert in the tactics, techniques and procedures for the employment of air defense systems.

**Armor Officer-** Armor Officers are responsible for tank and cavalry/forward reconnaissance operations on the battlefield. The role of an Armor Officer is to be a leader in operations specific to the Armor Branch and to lead others in many areas of combat operations.

**Aviation Officer-** An Officer within the Aviation Branch is first an expert aviator, but is also responsible for the coordination of Aviation operations from maintenance to control tower operations to tactical field missions. From providing quick-strike and long-range target engagement during combat operations to hauling troops and supplies, Army helicopter units play a critical role in getting the job done in many situations.

**Engineer Officer-** An Officer in the Army Corps of Engineers is responsible for providing support in a full spectrum of engineering duties. Engineer Officers help the Army and the Nation in building structures, developing civil works programs, working with natural resources as well as providing combat support on the battlefield.

**Field Artillery Officer-** The Army's Field Artillery Branch is responsible for neutralizing or suppressing the enemy by cannon, rocket and missile fire and to help integrate all fire support assets into combined arms operations. The role of a



Field Artillery Officer is to be a leader in operations specific to the Field Artillery Branch and to be an expert in the tactics, techniques and procedures for the employment of fire support systems.

**Infantry Officer-** An Infantry Officer is responsible for leading and controlling the Infantry and combined armed forces during land combat. They are also involved in coordinating employment of Infantry Soldiers at all levels of command, from platoon to battalion and higher, in U.S. and multi-national operations. Officers are leaders, and being a leader in the Army requires certain qualities such as self-discipline, initiative, confidence and intelligence.

**Chemical Officer-** The Chemical Officer advises the commander on issues regarding nuclear, biological and radiological warfare, and defense and homeland protection. Chemical Officers also employ Chemical units in combat support with chemical, smoke and flame weapons, technology and management.

**Military Intelligence Officer-** MI Officers are always out front, providing essential intelligence and in many cases saving Soldiers who are fighting on the front lines. MI Officers assess risks associated with friendly and enemy courses of action and act to counter or neutralize identified intelligence threats. The MI Officer also uses intelligence systems and data to reduce uncertainty of enemy, terrain and weather conditions for a commander.

**Military Police Officer-** MP Officers are utilized in direct combat and during peacetime to lead other Military Police Soldiers while they serve five main functions: 1) Maneuver and mobility

support operations, 2) Area security operations, 3) Law and order operations, 4) Internment and resettlement operations, and 5) Police intelligence operations

**Signal Officer-** Signal Officer must be an expert in planning, installing, integrating, operating and maintaining the Army's voice, data and information systems, services and resources. Signal Officers must be highly intelligent, forward-thinking and have a complete knowledge of communications and data management technologies.

**Finance Officer-** The Army's Finance Corps is responsible for sustaining operations through purchasing and acquiring supplies and services. Officers in the Finance Corps make sure commercial vendors are paid, contractual payments are met, balancing and projecting budgets, paying Soldiers for their service and other financial matters associated with keeping the Army running.

**Medical Service Corps Officer-** Medical Service Corps Officers are essential in treating and helping the overall health of Soldiers and their families. They are also responsible for much of the medical research that takes place in the Army. From medical fields such as optometry and podiatry to laboratory sciences to behavioral sciences, the Army Medical Service Corps includes many areas of specialty.

**Ordnance Officer-** Ordnance Officers are responsible for ensuring that weapons systems, vehicles, and equipment are ready and available - and in perfect working order - at all times. Thus, Ordnance Officers and the Soldiers they lead are a critical component in the Army's success. Ordnance Officers also

oversee the developing, testing, fielding, handling, storage and disposal of munitions.

**Adjutant General Officer-** AG officers are responsible for helping Soldiers with the tasks that affect their overall welfare and well-being, while assisting commanders by keeping Soldiers combat-ready. In many cases, the duties of an Adjutant General Officer are very similar to the function of a high-level human resources executive in the civilian world. Officers are leaders, and being a leader in the Army requires certain qualities such as self-discipline, initiative, confidence and intelligence.

**Quartermaster Officer-** QM Officers are responsible for making sure equipment, materials and systems are available and functioning for missions. More specifically, the Quartermaster Officer provides supply support for Soldiers and units in field services, aerial delivery and material and distribution management. Officers are leaders, and being a leader in the Army requires certain qualities such as self-discipline, initiative, confidence and intelligence.

**Transportation Officer-** Transportation Officers are experts in the systems, vehicles and procedures in moving troops and supplies in the Army. Transportation Officers are responsible for commanding and controlling Transportation operations and combined armed forces during land combat. Officers are leaders, and being a leader in the Army requires certain qualities such as self-discipline, initiative, confidence and intelligence.

## Notes

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## Important Telephone Numbers

EKU Public Safety (Non-Emergency): 859-622-2821

EKU Police: 859-622-1111

Emergency Services: 911

Baptist Health Hospital: 859-623-3131

Community Crisis Hotline: 1-800-928-8000

Crisis Hotline: 1-800-273-8255

Suicide Hotline: 1-800-784-2433

EKU Counseling Center: 859-622-1303

American Poison Control: 1-800-222-1222

Army One Source: 1-800-342-9647

ROTC Administrative Assistant: 859-622-1205

Professor of Military Science: 859-622-12

Senior Military Science Instructor: 859-622-1208

ROTC Executive Officer: 859-622-12

ROTC Operations Officer: 859-622-12

ROTC Human Resources: 859-622-12

ROTC Recruiting Operations Officer: 859-622-1215

ROTC Supply Technician: 859-622-8631

ROTC Email (Direct): [rotc@eku.edu](mailto:rotc@eku.edu)

ROTC Fax Number: 859-622-1210

